



Invitation to Bid NBS-22-36

NOTE: Contractors are not authorized to visit the property before or after the bid walk, without being accompanied by the City's Rehabilitation Specialist.

Documents included in Package:

- 1) Instruction to Bidders
- 2) Specs by Location/Trade (Scope of Work)
- 3) Subcontractor Certifications (if applicable)
- 4) Floor Plan / Site Drawing (if applicable)

Bid Walk & Bid Opening: NBS-22-36

Project Address: 2215 HOLLY STREET		LEADSAFE CHARLOTTE
Bid Walk:	THURSDAY MARCH 17 , 2022 @ 9:00 AM	
Bid Opening:	THURSDAY MARCH 24 , 2022 @ 4:00 PM	
Client Name:		Contact Number:
Project Manager: James Mahon		Contact Number: 704-432-2321

Bid Walk and Bidding Instructions:

All bid walks are mandatory.

If you are going to be late the policy is the following:

Contact me BEFORE the start time if you are going to be late. If you are going to be more than 10 minutes late, we will proceed without you and you will not be permitted to bid.

The day of a bid walk the best way to reach me is at James Mahon (cell # 704-614-6655).

Bids must be received by the date, time and place specified.

All others will be considered non responsive and disqualified.

The Bids will be opened at 600 East Trade St. immediately following the above due date and time.

1/HL



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

Company Acknowledgement:

The undersigned, having become thoroughly familiar with the terms, conditions, limitations, and provisions of the housing improvement work to be performed at **2215 HOLLY STREET**, be funded through the City of Charlotte Neighborhood & Business Services, in addition, having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the work within the time stated and in strict accordance with the proposed contract documents including furnishing of any and all labor and materials, and to do all work required to complete said Work in accordance with the advised respective contractual, for the sum of money:

All labor, materials, services and equipment necessary for the completion of the Work shown on the Drawings and in the Specifications:

Dollars (\$) _____)

Written total

Specs Dated: 2-4-22 Number of Pages: 9 pg. Bid Walk* 35 pg. Lira DATED 1-28-22

Addenda # 1 Dated: Number of Pages:

Addenda # 2 Dated: Number of Pages:

Project Schedule: *Minimum Start Date - 4-11-2022*

Completion Deadline:

Please Print and Sign:

Company Name/Firm:

Authorized Representative Name:

Signature:

Date:



Requirements For Bidders

The City awards rehabilitation bids to the lowest responsive and responsible bidder. A responsible bidder for the safe home program is one who:

- 1) Is a licensed general contractor in the State of North Carolina;
- 2) Has an Renovate, Repair & Paint Certification (<http://www2.epa.gov/lead/renovation-repair-and-painting-program>);
- 3) Is not listed on a local, state or federal debarment list;
- 4) Carries an appropriate amounts of insurance;
- 5) Can provide references verifying the contractor has completed work of a similar scope in a good workmanship like manner or successfully completed prior work for the Safe Home program. Referenced work must have been completed in one year or less from date of this invitation to bid.

A responsive bidder must:

- 1) Submit all requested documentation on time;
- 2) Meet the above requirements for responsibility at the time of bid submittal;
- 3) Have the capacity to meet the required schedule for the project.
- 4) Existing rehab projects contracted by the contractor must be on schedule.

The City reserves the right to waive any minor informalities or irregularities, which do not go to the heart of the bid submittal or prejudice other offers, or to reject, for good and compelling reasons, any or all bid submittals.

James Mahon
Rehabilitation Specialist
City of Charlotte
Neighborhood and Business Services
600 E. Trade St.
Charlotte, NC 29202
PH: (704) 432-2321
Fax: (704) 336-3489



Instructions to Bidders

Explanations to Bidders

Any explanation desired by a Contractor regarding the meaning or interpretation of the advertisement for bids, drawings, specifications, etc., must be requested in writing to the Rehabilitation Specialist with sufficient time allowed for a reply to each Contractor before the submission of their bids. Any interpretation made will be in the form of an addendum to the invitation for bids, drawings, specifications, etc., and will be furnished to all prospective Contractors. The Contractor must acknowledge any revision to the bid documents in the space provided on the bid form and it must be submitted with their bid package.

Preparation of Bids

Bids shall be submitted on the forms furnished, or copies thereof, and must be manually signed. If erasures or other changes appear on the forms, the person signing the bids must initial each erasure or change

- The Contractor's Bid Proposal must be properly executed and submitted on the form provided. Bids by Contractors must be received by the Rehabilitation Specialist at the time and place specified on the "Invitation to Bid"
- No bid will be considered unless all individual work items on the Bid Form including any addendums are priced. The sum of all work items must equal to the Total Bid Amount.
- Unless called for, alternate bids will not be considered
- Modification of bids already submitted will be considered if received at the office designated in the invitation for bids by the time set for opening of bids

Submittal of Bids

- Sealed bids will be submitted to the Safe Home Program Office as directed in the invitation to bid prior to or at the appointed bid opening time
- Bid will be time stamped on the date of delivery
- Each bid must be submitted in a sealed envelope bearing on the outside the name of the Contractor, the name of the project for which the bid is submitted, and the date and time of the bid opening
- All bids submitted must be typed or written in ink and signed by the Contractor's designated representative



SAFE HOME
CITY OF CHARLOTTE
NEIGHBORHOOD & BUSINESS SERVICES

- Failure to include all forms may result in rejection of a bid
- Required Bid Package Forms:
 - Scope of Work
 - Addenda Acknowledgement
 - Itemized Work Sheet
 - Subcontractor Certifications (if applicable)

NEIGHBORHOOD & BUSINESS
SERVICES

<http://housing.charlottenc.gov> | 600 E. Trade Street | Charlotte, NC

Work Specification

Response Due: 2/24/2022 4:00 PM

Prepared By:
City of Charlotte Housing & Neighborhood Services
600 E. Trade Street
Charlotte, NC 28202
(704) 336-7600

Property Details

Address:	2215 Holly St Charlotte, NC 28216	Owner:	Marvin Hill
Structure Type:	Single Unit	Owner Phone:	(704) 361-2635
Square Feet:	888	Program(s):	LeadSafe 2019 Healthy Homes LBP 2019 Habitat Referral Lead 2019 (no HCRP case)
Year Built:	1946		
Property Value:	54800		
Tax Parcel:	07502156		
Census Tract:			
Property Zone:			

Additional Comments

Partnership- City of Charlotte- Lead Safe and Habitat for Humanity.

Repairs

<u>Description</u>	<u>Floor</u>	<u>Room</u>	<u>Exterior</u>
Tear Off & Reroof Shingles		Roof- Healthy Homes	Exterior
Remove and dispose of existing roofing, inspect and repair roof deck (include 96 sq.ft. of decking replacement in bid) and install new 30 year architectural shingles. Include ice and water shield at all roof edges, felt paper, shingle over ridge vent, boots, flashing and all necessary accessories.			
* This scope is for Labor Only- NO Materials-			
** Tear off & Installation of New roofing products only.			
*** Habitat for Humanity will supply 30 year Architectural Shingles.			

Bid Cost:	X	=	
Base	Quantity		Total Cost

Certification

Contractor Name: _____

Total Cost: _____

Signature: _____

Date: _____

LEAD ABATEMENT SCOPE OF WORK
& INSTRUCTIONS TO BIDDERS

Address

2215 HOLLY STREET

EXTERIOR

Complete the following scope of work:

FEBRUARY 04 ,2022

Item #	Feature	Method	Number	Cost Per unit	COST
1	SIDE B , C AND D -Blue and light brown wood walls, corner boards and trim boards.	Remove - repair all rotten wood and cover with Tyvek and Aluminum.			
2	SIDE B , C AND D -Blue and light brown wood fascias soffits , crown moldings and trim boards.	Remove - repair all rotten wood and cover with Tyvek and Aluminum.			
3	SIDE B & C -Blue and light brown wood window casings, headers, sills, sashes and wells.	Replace wood window sashes and wells. Replace rotted wood casings, headers and sills and cover with tyvek and aluminum.			
4	SIDE B , C AND D -Blue wood and metal attic air vents and frames.	Replace with like style and color.			
5	SIDE C -Blue wood crawlspace door and frame.	Remove and Replace with Treated wood to Specs.			
6	Door C 1 (to Room # 5)- Blue and white door casings, header, jambs and stops.	Replace			
7	SIDE A, B , C AND D -Paint chips along Drip line.	Remove paint chips and 2" of soil along Drip line.			
8	Contractors Requirements	All Necessary Contractors Requirements			
9					
10					

TOTAL

Contractors may submit an occupant protection plan on the form provided.

1 Contact Jim Roy if an additional form is needed. Phone 704-968-4111.

Complete all interior work in a unit in a single day.

2 Allow for replacement of 50 board feet of rotted wood.

3 Unless otherwise noted any window or door removal and replacement

4 includes frame and trim on both sides.

In lieu of complete removal, window frames may be enclosed with vinyl on

5 exterior in accordance with all project manual requirements

6 Contact Jim Roy to conduct inspections prior to repainting or other putback and

after vinyl siding installation.

Windows being placed in a bathroom need to be tempered glass.

Total Bid

Acknowledgement of Addenda (if any):

0

Addendum#	Date

The undersigned contractor agrees to perform the scope of work for the indicated

fee in accordance with applicable regulations and the project manual. The

undersigned also certifies that the work will be completed within 60 days of award.

Signature of authorized contractor representative

Contractor Submitting Bid:

Address:

Phone:

LEAD ABATEMENT SCOPE OF WORK
& INSTRUCTIONS TO BIDDERS

Address

2215 HOLLY STREET

Interior

Complete the following scope of work:

Item #	Feature	Method	Number	Cost Per unit	COST
1	Room # 1-Side C - White wood fireplace mantle and trim.	Scrape loose paint and Repaint.			
2	Room # 2 -Side C and Ceiling-- white wood walls, ceiling and trim. *(Formerly Exterior component.)	Repair rotted wood. Cover with Tyvek and Aluminum.			
3	Room # 2 - Door C 1-Whitewood door casings and header .	Scrape loose paint and Repaint.			
4	Room # 4 - Window opening C 1- Blue wood window frame (No sashes and window frame covered in plywood on back side) .	Remove wood frame boards. Cover with plywood.			
5	Room # 5 - Side A -Blue wood wall and trim (formerly Exterior component.)	Cover with Tyvek and wallboard or Paneling.			
6	Room # 5 - Door A 1-Blue wood door casings and header .	Scrape loose paint and Repaint.			
7	Room # 5 - Window - A 1 -Blue wood window casings, header and sill (opening covered in Plywood.	Scrape loose paint and Repaint.			
8	Elevated Lead Dust Levels	Complete specialized Cleaning throughout the house.			
9					
10					

TOTAL

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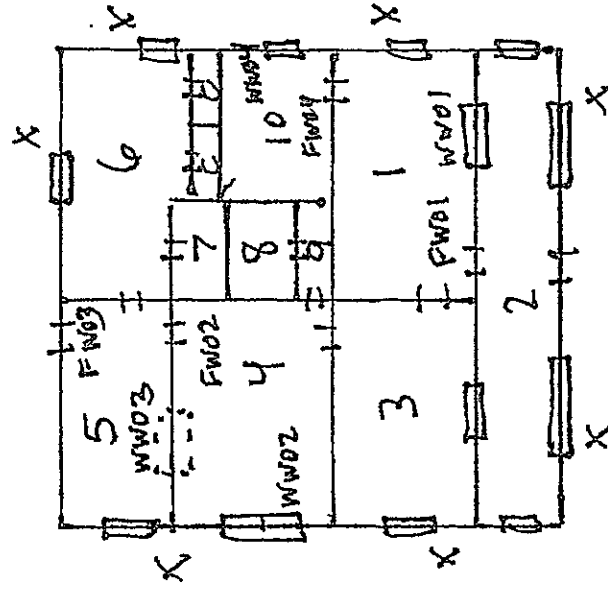
Signature of authorized contractor representative

Contractor Submitting Bid:

Address:

Phone:

CSDE



SIDE B

SIDE D

Legend

 = Window

++ Door

X = Soil Sample Location

SIDE A

NOT TO SCALE